



Healthy Yolo Steering Committee and Subcommittee Overview

Steering Committee (15 – 20 members)

Functions:

- Assist project staff in engaging key community leaders.
- Help identify resources and populations with which to carry out Healthy Yolo.
- Recruit participants from their own organizations and/or the community.
- Review and provide input on key deliverables.
- Promote the importance of a community-driven health improvement plan and public-private-community partnerships to work together for greater impact.
- Publicize Healthy Yolo activities and successes to the community.
- Provide input on strategies, priorities, forces of change, and other discussions that will help shape the development of a community health improvement plan (CHIP).
- Ensure the sustainability of Healthy Yolo by connecting Healthy Yolo activities, outputs, and outcomes with individual partner organization mission, goals, and interests.
- Assist stakeholders with incorporating the recommendations of the CHIP back to their own organizations as appropriate.

Time Commitment:

The Steering Committee participation will be one year. Monthly meetings will be conducted to discuss project progress, key deliverables, and upcoming events. The monthly meetings will last one hour and may be face to face or teleconference. In addition, there will be three ad-hoc meetings to review the compilation of all four assessments, identifying strategic issues, and developing goals and strategies.

Desired Attributes:

Knowledge related to various health issues, community resources, and a willingness to participate in the process.

Ability to represent an important community perspective, organization, or sector of the county.



Community Health Status Assessment Subcommittee (3 – 5 members)

The Community Health Status Assessment provides quantitative data on a broad array of health indicators, including demographics, health outcomes, and risk factors that reflect a broad definition of health. Asks the questions:

- Who are we?
- How healthy is our community?
- What does the health status of community look like?

Functions:

- Identify resources and approaches
- Identify health indicators
- Access, review, and compile county health data
- Identify challenges and opportunities
- Create system to monitor community health indicators

Time Commitment:

The CHSA subcommittee participation will be six months. Bimonthly meetings to discuss project progress and share data. The Bimonthly meetings will be one hour and may be face to face or teleconference.

Desired Attributes:

Knowledge and interest in data collection and analysis

Data management experience

Computer skills

Local Public Health System Assessment Subcommittee (3 – 5 members)

The Local Public Health System Assessment measures how well public health system partners collaborate to provide public health services based on a nationally recognized set of performance standards. Asks the questions:

- What are the components, activities, and capacities of our local public health system?
- How are the 10 essential public health services being provided to our community?

Function:

- Design and facilitate local public health system assessment meeting
- Record list of organizations' activities and contributions



- Complete the NPHPSP Local Instrument
- Create briefing report

Time Commitment:

The LPHSA subcommittee participation will be three months. Bimonthly meetings to discuss project progress and share data. The Bimonthly meetings will be one hour and may be face to face or teleconference. Participation in the local public health system assessment meeting, which may be one to two days in length.

Desired Attributes:

Knowledge of the 10 essential public health services

Facilitation skills

Knowledge of the distribution and use of local public health services in the county

Forces of Change Subcommittee (3 – 5 members)

The Forces of Change Assessment (FoCA) provides an analysis of the positive and negative external forces that impact the promotion and protection of the public's health. Asks the questions:

- What is occurring or might occur that affects the health of our community?
- What specific threats or opportunities are generated by these occurrences?

Functions:

- Identify resources and approaches
- Design and conduct brainstorming sessions
- Summarize results

Time Commitment:

The FoCA subcommittee participation will be three months. Bimonthly meetings to discuss project progress and share data. The Bimonthly meetings will be one hour and may be face to face or teleconference. Possible participation in the brainstorming session.

Desired Attributes:

Knowledge of demographic, political, technological, and environmental issues

Facilitation skills

Goals and Strategies Subcommittee (5 - 10 members)



Goals and strategies will be developed for each of the strategic issues identified, which will consist of what we want to achieve and how do we want to achieve it. A draft planning report will be completed that outlines broad strategic courses of action.

Function:

- Develop goals related to the vision and strategic issues
- Generate strategy alternatives and identify barriers
- Develop implementation outline
- Draft a planning report

Time Commitment:

The Goals and Strategies subcommittee participation will be three months. Bimonthly meetings to discuss project progress and share data. The Bimonthly meetings will be one hour and may be face to face or teleconference. Set up, facilitate, and participation in ad-hoc Goals and Strategies Meetings.

Desired Attributes:

Knowledge of health issues and various implementation strategies

Consensus building skills

Facilitation skills

Action Cycle Subcommittee (5 – 10 members)

The Action Cycle includes planning, implementation, and evaluation for each strategic issue.

Function:

- Identify resources and approaches
- Design and conduct Action Plan Meetings
- Develop an action plan for each strategic issue

Time Commitment:

The AC subcommittee participation will be three months. Bimonthly meetings to discuss project progress and share data. The Bimonthly meetings will be one hour and may be face to face or teleconference. Participation in ad-hoc Action Plan Meetings.

Desired Attributes:

Knowledge and experience in writing goals and objectives

Knowledge of local public health system

Facilitation skills

Knowledge related to various health issues, community resources, and a willingness to participate in the planning and implementation process

