HOW TO RESCIND OR WITHDRAW A NOTICE OF NON-RENEWAL
FOR YOUR
CALIFORNIA LAND CONSERVATION ACT CONTRACT

If you plan to Rescind or Withdraw a Notice of Non-Renewal on **ALL** of the properties that are under a single contract go to item **I** below. If you wish to Rescind or Withdraw a Notice of Non-Renewal on **SOME** of the properties that are under a single contract, go to item **II** below.

ITEM I

To rescind or withdraw a Notice of Non-Renewal for a California Land Conservation Act Contract, you will need to do the following things:

1. Attach a copy of your **NOTICE OF NON-RENEWAL,** which should include:

   A. Your Assessor's Parcel Number is located in the upper left hand corner of your most current Property Tax Bill. You can get help in finding the Agricultural Preserve Number, Contract Number, Book and Page Numbers, and Current Property Owners from the Clerk of the Board, the Assessor's Office or the Planning & Public Works Department.

   B. List all the affected current property owners and their mailing addresses. The first name on the list will be considered the primary contact person, and this person should include his/her phone number. Rescission of Notice of Non-Renewal requests cannot be processed unless the Notice is signed by all affected parties. Signature(s) of property owners must be notarized by a licensed notary public on the enclosed acknowledgment form which the County Clerk will record with County Recorder.

   C. Affirm that the notice includes all the properties listed in the particular contract.

2. Complete and submit a **NOTICE OF RECISSION OR WITHDRAL OF NON-RENEWAL,** and acknowledgment forms for property owners to the Clerk of the Board no later than **February 15th at 5:00 p.m.** Notices filed after that date will not activate renewal of the Contract until the second year.

ITEM II

To process a Notice of Rescission or Withdrawal of Non-Renewal on some, but not all, of the land under a California Land Conservation Act Contract, you must first:

1. Contact the Planning & Public Works Department regarding the application process for a Contract Split. The objective of obtaining a Contract Split is to acquire separate contracts for that portion of land you wish to file a Notice of Rescission or Withdrawal of Non-Renewal under the California Conservation Act, and another contract for the land you do not wish to Withdraw from Non-Renewal.

A. Before you contact the Planning & Public Works Department, obtain from the Assessor's Office, the current Parcel Number(s) (for the affected land), the Book and Page Numbers where the parcel(s) can be found, and the existing Contract Number. You will also need to obtain documentation concerning the legal status of your parcel(s) via a recorded deed or map.

B. Each requested contract must comply with the provisions of county regulations (appropriate size for the soil type, legal separate parcel(s), etc.), and be approved by the Planning Commission.

2. When you have obtained the necessary contract split, you may then file a Notice of Rescission or Withdrawal of Non-Renewal. See ITEM I above.

You may need to contact the following Agencies: For:

Clerk of the Board of Supervisors……..…Notice of Non-Renewal Form
Second Floor, Room 204, Administrative Building Notice of Rescission of Non-Renewal Form
625 Court Street, Woodland, CA 95695
Phone: (530) 666-8195 FAX (530) 666-8193

Yolo County Assessor's Office…….. Current Assessor Parcel Number
First Floor, Room 104, Administrative Building Current Property Owner Names
625 Court Street, Woodland, CA 95695 Existing Contract Numbers
Phone (530) 666-8135 FAX (530) 666-8047 Book and Page Numbers

Yolo County Dept. of Planning, Resources & Public Works...…Application for Contract Split
292 West Beamer Street, Woodland, CA 95695 Ag Preserve Number
Phone (530) 666-8775 FAX (530) 666-8728

Yolo County Clerk-Recorder…….Recorded Maps
Basement Floor, Room B05, Administrative Building Recorded Deeds
625 Court Street, Woodland, CA 95695
Phone (530) 666-8130 FAX (530) 666-8109

NOTICE OF RESCISSION OR WITHDRAWAL OF NON-RENEWAL
FOR A
CALIFORNIA LAND CONSERVATION CONTRACT

The property owners of those properties listed below hereby give notice to the County of Yolo of rescission or withdrawal of Non-Renewal of said Contract, renewing the properties as agricultural preserves, subject to provisions of the California Land Conservation Contract Act.

Agricultural Preserve Number: _____ Contract Number: _____

Book Number: _____ Page Number: _____

Document Number: _____

Assessor's Parcel Number (s): _____

_____

Owners of Contracted Land:
(Names, addresses and specific parcel number)
(Primary Contact Person, first on list and include phone number)

_____

_____

_____

_____

_____

The undersigned property owner(s) is/are a party to a California Land Conservation Act Contract with the County of Yolo. Said Contract controls that property described by the above listed parcel numbers.

This Notice of Rescission or Withdrawal of Non-Renewal encompasses all contracted land:
Yes No

This Notice of Rescission or Withdrawal of Non-Renewal includes the signatures of all parties having an ownership interest in the affected property(s). Yes No

Signature	Date
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

AGENCY RESPONSE

NOTICE OF RESCISSION OR WITHDRAWAL OF NON-RENEWAL
FOR A
CALIFORNIA LAND CONSERVATION CONTRACT

Date Rescission was Filed: _____

Primary Contract Person/Owner: _____

Agricultural Preserve Number: _____ Contract Number: _____

Book Number: _____ Page Number: _____

Document Number: _____

REVIEWING AGENCY

Yolo County Assessor's Office

Approved _____
Disapproved _____

Signature: _____ Date: _____

Comments:

Yolo County Dept. of Planning & Public Works

Approved _____
Disapproved _____

Signature: _____ Date: _____

Comments:

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) ss.
COUNTY OF _____)

On _____(DATE), before me, _____ (NOTARY PUBLIC), personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____ **(Seal)**
NOTARY'S SIGNATURE