



# **YOLO COUNTY 2007-2008 ANNUAL REPORT**



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## **OUR VISION 2022**

Yolo County 2022 has preserved agriculture and used open space and natural areas to separate our distinctive communities.

Yolo County 2022 is a place for healthy living supported by easy mobility and a 21<sup>st</sup> century technology community.

Yolo County 2022 has a strong local economy and an abundance of water.



## **OUR MISSION**

The mission of Yolo County is to provide responsive county services and to be financially sustainable. We engage our residents and partner with our community.

## **OUR CORE VALUES**

Service  
Performance  
Integrity  
Responsibility  
Innovation  
Teamwork

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## MESSAGE FROM THE COUNTY ADMINISTRATOR

January 2009

This annual report represents significant accomplishments made in fiscal year 2007-2008 in achieving the goals of the Board of Supervisors, as outlined in the county's strategic plan (see page 6 for more information on the strategic plan). One subset of the Board's strategic plan vision for our future is a county which supports 21<sup>st</sup> century technology. With this in mind, the county took great strides this year to upgrade its technology, especially as it relates to creating more accessible and open government.



- Early in the year, we began streaming Board of Supervisors meetings online to provide the community better access to the business of the Board of Supervisors. For those without Internet access, all seven Yolo County branch libraries provide public computers.
- All branch libraries now also provide wireless (WiFi) Internet access—a public benefit originally established for public safety purposes to aid Sheriff's deputies working in remote areas of the county.
- An e-subscription service was added this year to over 50 pages on the county's Web site. This service allows the public to receive e-mail notification of updates to specific Web pages such as health alerts, election candidate filings, crop statistics, food recalls, most wanted lists and press releases, just to name a few.
- This year the county Web site was redesigned and updated to include the latest technological bells and whistles. The Web site redesign project met one of the Board's top Strategic Plan priorities from 2007 with the intent of building a stronger connection with the community.
- Continuing the effort of open government, the annual report, which outlines the county's many achievements and key measurements, has been formatted this year to highlight our accomplishments consistent with the Board of Supervisors goals for the year 2012.

Countywide, efforts continue to meet the objectives of the strategic plan. The current serious economic downturn, however, will be challenging for the county. Reduced resources will limit the services we provide at a time when the need for our services is rising. Despite these hurdles, which will be significant for the next few years, the Board of Supervisors and all county employees remain committed to serving the residents of Yolo County to the best of our abilities.

On behalf of the entire Yolo County organization, it is my privilege to present the Yolo County 2007-2008 Annual Report – a mere snapshot of the many accomplishments of our Yolo County workforce.



# SERVICES PROVIDED BY YOLO COUNTY

With 8.7 employees per 1,000 residents, Yolo County provides, throughout the county, all the services listed below by playing three very different roles: (1) as a regional government, the county provides countywide services, including elections, criminal prosecutions and public health; (2) for the residents of the unincorporated areas, Yolo County provides all municipal services a city would provide, including patrol services, trash collection, and road maintenance; and (3) as a political subdivision of the state, the county provides state and federal services including child protective services, food stamps, and mental health services.

(1) Countywide Services	(2) Municipal Services	(3) Statewide Services
Adult Detention (Jail) Agricultural Commissioner Aid to Victims of Crime and Violence AIDS Education, Prevention, Testing Animal Regulation Assessor Auditor-Controller Child Abductions Communicable Disease Control Cooperative Extension Coroner/Medical Examiner District Attorney (Prosecution) Domestic Violence Elections Emergency Children's Shelters Environmental Health Environmental Protection Programs Epidemiology Flood Control Forensic Labs Hazardous Waste Collection Homeless Shelters Immunizations Indigent Burials Juvenile Detention Juvenile Justice Programs Landfill/Recycling Law Library Livestock Inspector Local Agency Formation Commission Probation (Juvenile and Adult) Public Administrator Public Defender Public Guardian-Conservator Recorder/Vital Statistics Regional Parks Treasurer/Tax Collector Weights and Measures Veteran's Services	Airports Building Inspector/Code Enforcement Building Permits/Plan Checking County Clerk/City Clerk County Counsel/City Attorney Disaster Preparedness Economic Development Emergency Services Fire Protection Housing Library Services Parks and Recreation Pest Control Planning and Zoning Police Protection Sewers Street Lighting/Maintenance Street Trees/Landscaping Streets/Roads/Highways/Storm Drains Water Delivery Weed Abatement	Adult Protective Services Anti-Tobacco Programs California Children's Services CalWORKS Child Care Licensing Child Health and Disability Program Child Protective Services Child Support Services Drug and Alcohol Abuse Services Family Planning Food Stamps Foster Care Foster Grandparents General Assistance In-Home Support Services Job Training Maternal and Child Health Medical Care Services Medically Indigent Adults Mental Health Services Public Health/Laboratory Women, Infants and Children (WIC)



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## GOALS 2012 AND ACHIEVEMENTS IN 2007-2008



In 2007, the Board of Supervisors, along with the County Administrator, department heads and staff, embarked on an ambitious strategic planning process to establish clear guidance and direction for actions of the county. This process established a vision for Yolo County in 15 years (2022) which contained the following:

**Yolo County has preserved agriculture and used open space and natural areas to separate our distinctive communities. Yolo County is a place for healthy living supported by easy mobility and a 21<sup>st</sup> century technology community. Yolo County has a strong local economy and an abundance of water. A great place to call home!**

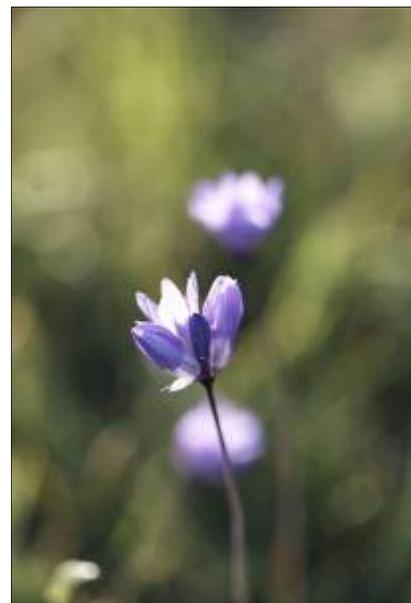
The following goals were adopted for the year 2012 in an effort to achieve this desired future for Yolo County:

- **Financially sustainable county government**
- **Environmentally sensitive and quality county infrastructure, facilities and technology**
- **Top quality workforce providing responsive services**
- **Preservation of agriculture and open spaces with planned development**
- **Partnering for a successful Yolo County**
- **A safe and healthy community**

Since the original strategic planning process, which now occurs annually, the county has realized many accomplishments in support of the above established goals. The following are just a few of the many significant accomplishments made in fiscal year 2007/08 through the collective efforts of the Yolo County Board of Supervisors, the directors of all 24 departments and all county employees.

### **Financially sustainable county government**

- ☑ The Board of Supervisors enhanced its legislative advocacy efforts.
- ☑ The County Administrator's office created and recommended a balanced and prudent budget for fiscal year 2008-09 that met all legal requirements and policies adopted by the Board of Supervisors.
- ☑ The Auditor-Controller/Treasurer-Tax Collector's office completed an audit of the county's payroll system and implemented tools to monitor the county's fiscal health.
- ☑ The Clerk-Recorder's office implemented near real time, off-site backup system of filings and recordings.
- ☑ The Probation Department increased revenues through additional contract fees and charges, federal and state reimbursements, and grant funds and significantly increased collection of fines and victim restitution. Additionally, they supported a community volunteer program that provides resources for the care and support of offenders in juvenile hall, saving the county over \$40,000 in 2007-2008.



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## GOALS 2012 AND ACHIEVEMENTS IN 2007-2008

- ☑ The Public Defender, District Attorney, Sheriff-Coroner, Probation and Alcohol, Drug & Mental Health departments collaborated on Alternatives to Incarcerations for Mentally Ill and Mentally Ill Offender Crime Reduction grants for enhanced services to mentally ill clients.
- ☑ The Alcohol, Drug & Mental Health Department significantly reduced utilization of costly 24/7 facilities for the severely mentally ill from an average daily census of 107 to 93.

### **Environmentally sensitive and quality county infrastructure, facilities and technology**

- ☑ The Board of Supervisors took a leadership role in “green” policy development, drafted a ten-year capital improvement plan and initiated an e-mail subscription service.
- ☑ The County Administrator’s Office, with assistance from departments, spearheaded the update of the county Web site.
- ☑ The Assessor’s office established a system to capture plot plans into an electronic format and instituted electronic filing.
- ☑ The General Services Department received “Climate Action Leader” status from the California Climate Action Registry, became an Environmental Protection Agency (EPA) “Green Power Energy Partner” and received an award from the EPA for the Solar Green Power project.
- ☑ The Information Technology Department extended microwave, data and telephone redundancy to additional locations and enhanced disaster recovery capabilities. The department also provided wireless capabilities at all library branches.
- ☑ The Library realized overwhelming support for improvements at the Mary L. Stephens Davis Branch Library as evidenced by the passage of Measure P with a 73.2% majority. In addition to these improvements, significant progress was made in the process of building of new libraries in West Sacramento and Winters.
- ☑ The Sheriff-Coroner’s Department completed installation of digital surveillance systems and mobile data computers in patrol vehicles.
- ☑ The Planning & Public Works Department updated the five-year maintenance and capital improvement plan for roads and bridges, completed the Huff’s Corner levee reconstruction on Cache Creek and completed a “safe routes to school” improvement project for Highway 113 in Knights Landing.
- ☑ The Parks & Resources Department initiated facility improvement projects at Capay Open Space Park, Esparto Community Park, Grasslands Regional Park and Putah Creek Fishing access sites.



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# GOALS 2012 AND ACHIEVEMENTS IN 2007-2008

## Top quality workforce providing responsive services

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- ☑ The Board of Supervisors and the Human Resources Department completed six labor agreements.
- ☑ The Human Resources department integrated the S.P.I.R.I.T (Service – Performance – Integrity – Responsibility – Innovation – Teamwork) core values into recruitment and recognition programs.
- ☑ The Department of Employment & Social Services developed and implemented a Customer Complaint Policy and tracking system to address customer issues in a consistent and timely manner, reconfigured its lobby to incorporate a customer service team to provide better customer service, and developed and conducted surveys of customers and staff to evaluate customer service.
- ☑ The Planning & Public Works Department, in collaboration with the Economic Development Division, developed a more user-friendly and streamlined permit process.

## Preservation of agriculture and open spaces with planned development

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- ☑ The Board of Supervisors adopted a preferred land use alternative for the General Plan Update, a roads capital investment program, and the Integrated Regional Water Management Plan. The Board also created a new Parks & Resources Department.
- ☑ The Planning & Public Works Department demonstrated substantial progress in the update of the General Plan.
- ☑ The Agriculture Department implemented the Yolo County Agriculture Marketing Initiative and participated as the California Agricultural Commissioner representative on the Certified Farmer's Market Advisory Board.
- ☑ The Agriculture Department also made efforts to reduce roadside broadleaf weed control chemical usage and continued to work with the Yolo County Subwatershed Group to address meeting the water quality objectives as set by the Regional Water Quality Control Board. Similarly, Cooperative Extension published an award winning publication to assist local growers to improve their production practices while protecting ground water quality and adapting to new quality regulations. Cooperative Extension trained over 100 growers on management practices for protecting surface waters from pesticide pollutants.
- ☑ Cooperative Extension initiated research into new oilseed crops for the region, thereby identifying alternative crops and feedstocks for new local biodiesel plants. They also initiated new projects and obtained grants to support local commodity research in pear and wine grape plant pathology.
- ☑ The Parks & Resources department took a lead role in assisting the Board of Supervisors in addressing Delta governance and issues affecting Yolo County water, agriculture, habitat, recreation, development and economy.



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# GOALS 2012 AND ACHIEVEMENTS IN 2007-2008

## Partnering for a successful Yolo County

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- ☑ The Board of Supervisors improved communications with criminal justice agencies.
- ☑ The County Counsel's office continued to assist with the Yolo County Housing transition.
- ☑ The Public Guardian-Public Administrator's office established a new relationship with the Knights Landing Cemetery District where the new indigent monument and burial program is located.
- ☑ The Alcohol, Drug & Mental Health Department created stronger and more accountable relations with community-based organizations by contracting out a large methamphetamine grant for rural services.
- ☑ The Health Department continued to strengthen its ability to prevent and respond to threats to community health and safety by completing response plans, developing surge capacity partnerships with local hospitals and clinics, and by participating in exercises with partner agencies.
- ☑ The Planning & Public Works Department established franchise agreements with waste contractors for unincorporated areas and initiated dialogue with the cities and the University of California at Davis to develop waste stream commitments as well as limited out-of-county waste contracts.

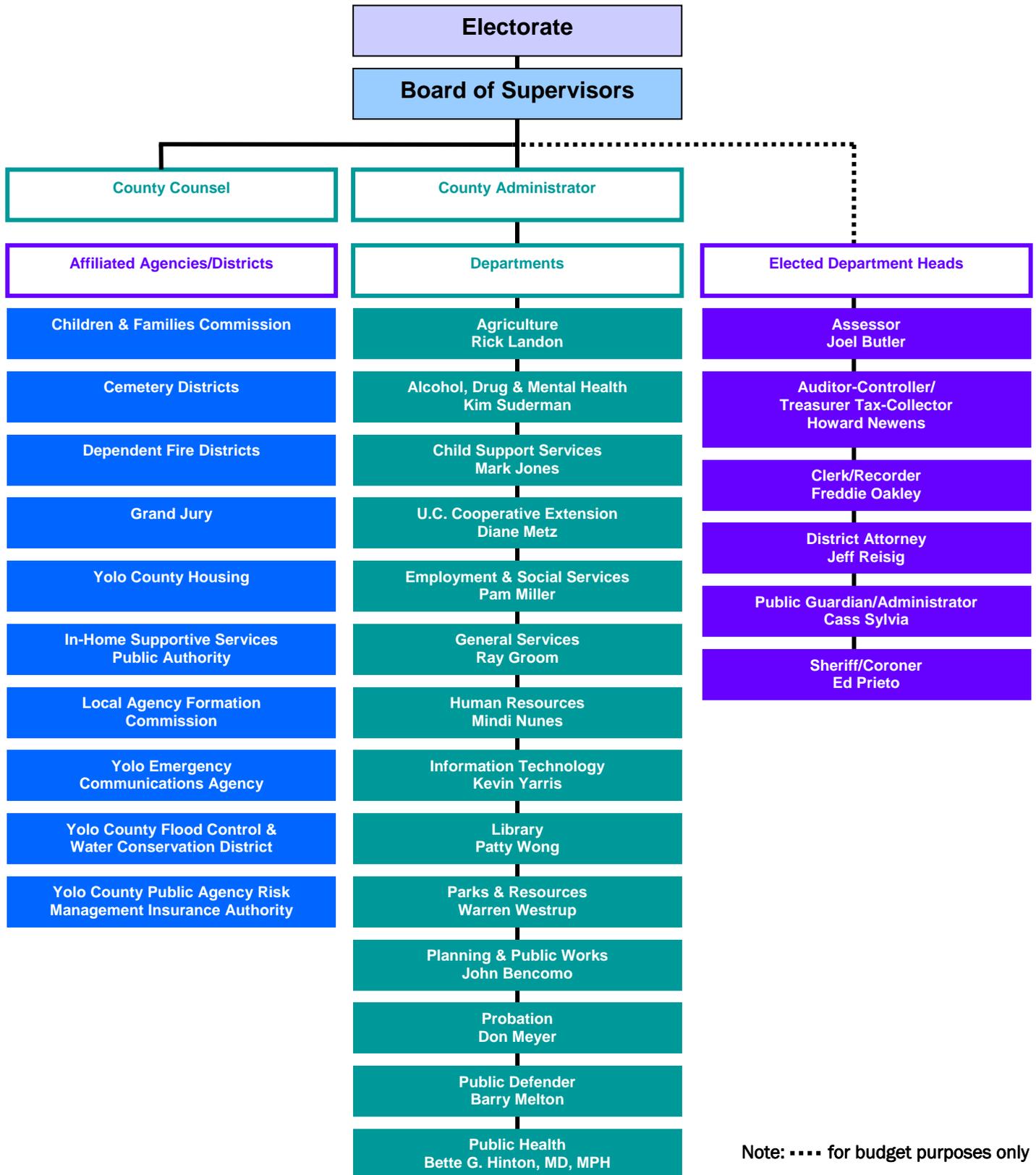


## A safe and healthy community

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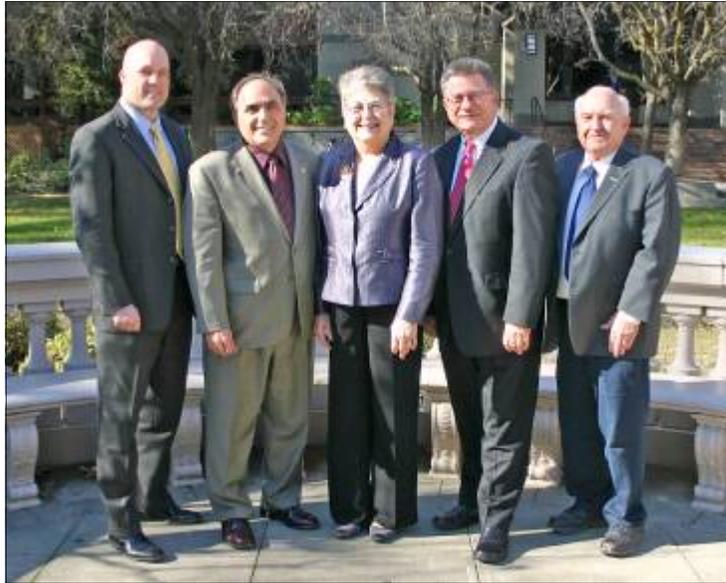
- ☑ The Board of Supervisors conducted the first regional Summit on Aging and supported enhancement of the county's emergency preparedness efforts.
- ☑ The Human Resources Department and the Office of Emergency Services implemented standardized employee identification badges to assist in identifying employees in the event they must act as emergency disaster service workers.
- ☑ Along with participating as one of the three pilot counties to successfully convert to a new California Child Support Automation System intended to improve the ability to locate individuals and collect child support by interacting with other state and federal systems, the Child Support Services Department was one of the pilots of a new statewide call routing system and automated access to account information over the phone.
- ☑ The District Attorney's Office committed to several specific goals, all of which have been accomplished. Crime charging policies were modified to implement the statewide standard of "proof beyond a reasonable doubt," thereby increasing the felony conviction rate by 8% over the previous year. Heightened emphasis on serious crime led to a 58% increase in the number of felony jury trials held in Yolo County and a 50% increase in the average prison sentence for violent offenders.
- ☑ The Probation Department enhanced public safety by providing in-home supervision and other services to approximately 5,000 adult and juvenile offenders.
- ☑ The Health Department developed a competent public health nursing workforce by enhancing the division's policies, procedures, performance standards and training, and by continuing the public health nurse scholarship program.

# YOLO COUNTY ORGANIZATION



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## DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS GENERAL GOVERNMENT 2007-2008



**Yolo County Board of Supervisors 2009**

Supervisor Matt Rexroad, District 3, Supervisor Jim Provenza, District 4  
Vice-Chairwoman Helen M. Thomson, District 2, Chair Michael H. McGowan, District 1  
Supervisor Duane Chamberlain, District 5

### **Board of Supervisors**

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The Board of Supervisors is the duly elected legislative executive body for the County of Yolo. The Board sets and adopts policies, and establishes and oversees programs on a variety of issues which include law and justice, health and mental health, social services, land use, transportation, water resources and flood management, agriculture, economic development, emergency services, national, state, tribal and city intergovernmental relations, libraries, air quality, and areas of general governance. Based on these policies, the Board of Supervisors fixes salaries, appropriates funds, and adopts annual budgets for all departments.

The five members of the Board of Supervisors are elected by district. Supervisors are non-partisan and serve four-year terms.

In Yolo County, members of the Board of Supervisors also sit on the governing bodies for Yolo County Housing, the In-Home Support Services Public Authority, the Yolo County Financing Corporation, eight county service areas and 13 fire districts.

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In addition, the Board of Supervisors participates in a number of joint powers authorities with other local governments, including the Yolo-Solano Air Quality Management District, Sierra-Sacramento Valley Emergency Services Agency and the Sacramento Regional Sanitation District.

Further, members of the Board participate in regional and statewide organizations including the California State Association of Counties (CSAC), the Delta Protection Commission, the Port of Sacramento, the Yolo County Transportation District, the Sacramento Area Commerce and Trade Organization, the CSAC Finance Corporation, the Area 4 Agency on Aging, the Northern Water Association and the Sacramento Area Council of Governments.

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# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## GENERAL GOVERNMENT 2007-2008



### **County Administrator**

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The County Administrator's Office implements the policies of the county organization as set by the Board of Supervisors as well as providing executive management for county departments and agencies. The County Administrator is responsible for the development, preparation and management of the annual recommended budget; assistance with policy development and participating in and cooperating with various local, regional and statewide organizations. The office is also responsible for the overall administration, management and support functions for the county and specifically, Clerk of the Board, tribal affairs, intergovernmental affairs, public information, economic development, the Office of Emergency Services (OES) and the Clerk of the Board.

#### **Did you know the County Administrator's Office...**

- Via the Office of Emergency Services, coordinated the 5,950 hours county employees spent in the completion of various emergency management courses
- Published 12 newspaper columns in 3 newspapers on county services and programs
- Broadcast 133 press releases on county business
- Tracked 84 bills in the state legislature, took positions on 24 bills. Note: no bills Yolo County opposed passed the legislature and 13 bills we supported passed the legislature

### **Assessor**

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The Assessor's office is responsible for determining the assessed value of all taxable real and personal property located within the boundaries of Yolo County. The department annually prepares the local assessment roll that is used to compute property tax bills.

#### **Did you know the Assessor's Office...**

- Processed property tax assessments valued at \$19.7 billion
- Processed 30,435 homeowner's exemption claims
- Processed 8,099 supplemental property tax assessments
- Completed 64,769 local roll units
- Reviewed 12,300 properties for declines in value for the 2008-09 roll

### **Auditor-Controller Treasurer-Tax Collector**

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The Office of the Auditor-Controller/Treasurer-Tax Collector is responsible for the treasury management, general accounting, property tax collection, financial reporting, auditing, cost accounting, budgeting, property tax accounting, payroll, debt management and countywide collection services.

#### **Did you know the Auditor-Controller/Treasurer-Tax Collector's Office...**

- Processed approximately 134,200 transactions including payments to all county vendors and employee payroll
- Conducted 15 audit related projects
- Issued approximately 60,000 property tax bills and collected \$269 million in property taxes
- Managed the county treasury pool (average balance of \$290 million) with an annual rate of return of approximately 6%
- Collected \$1.5 million of revenue assigned to Collection Services with an 8% increase in collection of county revenues

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# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## GENERAL GOVERNMENT 2007-2008

### Clerk-Recorder

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The County Clerk-Recorder's office oversees both the Clerk/Recorder and Elections departments. The responsibilities of the Clerk/Recorder including processing and maintaining many types of records such as official land title records, vital statistics, notaries, fictitious business names, process servers, and more. The Elections Department maintains the roll of registered voters and is responsible for setup and oversight of elections affecting Yolo County. The department also plays a critical role in educating the public on elections process and encouraging voter registration and voting.

#### Did you know the Clerk-Recorder's Office...

- Elections held 3 major elections
- Uniform District Law/School election was held for 84,900 voters within affected school districts
- Presidential primary held for 90,700 county voters,
- The Recorder's division recorded 44,566 documents
- Filed 1,321 fictitious business statements
- Issued 816 marriage licenses
- Performed 268 marriage ceremonies
- Processed 3,996 passport applications
- Provided 22,779 copies of documents, maps and vital records to the public



### County Counsel

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The Office of the County Counsel provides civil legal representation to the Board of Supervisors, the County Administrator's Office, county departments and agencies, as well as to the boards and staff of several special districts and specified public entities.

#### Did you know the County Counsel's Office...

- Provided 10,186 hours of legal services to county departments
- 2,743 hours legal services provided to non-county agencies

### General Services

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The General Services Department constructs, manages and maintains all county facilities; coordinates and oversees purchasing, printing and reprographics; and provides courier services. The department also manages the county airport, utilities, and fleet services.

#### Did you know the General Services Department...

- Provided maintenance/remodeling to 54 county-owned buildings (1.36+ million sq. ft.)
- Received and acted on 3,411 facility work orders
- Surplused 150 aged vehicles
- Conducted 120 smog checks
- Completed approximately 3,700 vehicle repair work orders
- Managed 35,000 fuel transactions
- \$20,870,000 estimated total purchase order/contract value
- Processed 1,200 printing requisitions (2,477,648 pages)
- Processed 95 signage requests

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# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## GENERAL GOVERNMENT 2007-2008

### Human Resources

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The Human Resources Department is responsible for a broad spectrum of work involved in recruiting, selecting, developing and retaining a high quality workforce for county government.

#### Did you know the Human Resources Department...

- The county employed 1,580 people
- 313 people were appointed this year to county positions
- Processed 8,088 job applications
- Employee turnover rate was 11.5% compared to 12% in the prior year

### Information Technology

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The Information Technology Department oversees the operations and maintenance of the county's technology infrastructure including hardware, software, and telecommunications support. The department also provides these services to several client districts and agencies.

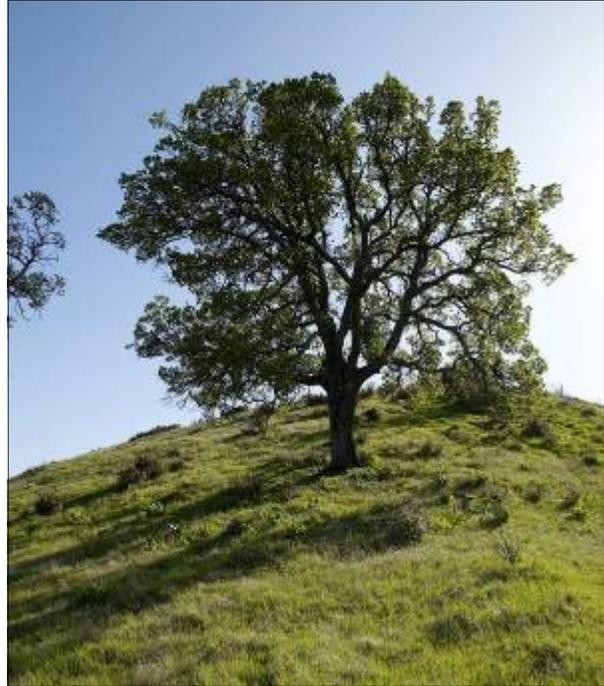
#### Did you know the Information Technology Department...

##### Information Technology

- Completed 18,804 helpdesk calls
- Blocked 18,804,822 spam emails
- Received 22,648,615 e-mails
- Blocked or quarantined 23,661 viruses

##### Telecommunications

- Maintained 3,446 telephones
- Maintained 3,640 voicemail boxes (1,152 are automated attendant application mailboxes)
- Received 970 work order requests and 133 trouble tickets
- Managed/maintained 88.5 miles of cable routes



### Library

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The Yolo County Library provides library services to all areas of the county except the City of Woodland, which provides its own library services. Branch libraries are located in the communities of Clarksburg, Davis, Esparto, Knights Landing, West Sacramento, Winters and Yolo.

#### Did you know the Library...

- Circulated 1,308,150 books, periodicals, DVDs, and CDs
- Issued 86,279 library cards
- Received 631,000 visitors to the library
- Answered 68,741 questions from the public
- 12,000 donations added to library collection. Processed additional 26,205 items for total collection of 367,298
- Archive usage has increased by 30% over the past five years, including genealogical, historical, legal and property ownership requests

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# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## LAW & JUSTICE 2007-2008

### Child Support Services

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The Child Support Services (CSS) Department determines parentage, establishes orders for support and medical coverage, and collects and distributes funds from absent parents who have a financial responsibility to support their children.

#### Did you know the Child Support Services...

Note: CSS has been piloting the new statewide computer system since May 2007. The system currently has limited and inaccurate data and audit capabilities. Therefore, it is not possible to determine progress on collections or federal performance measures. The state is aware of these deficiencies and CSS is actively assisting the state to resolve these issues.



### District Attorney

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The District Attorney is the county's chief criminal prosecutor. A chief investigator, chief deputy district attorney and chief of finance and administration lead the department's three major units: investigations, prosecutions, and finance and administration.

#### Did you know the District Attorney's Office...

##### Child Abduction Unit

- Handled 309 new cases
- Recovered 46 children and returned to the custodial parent
- Handled 63 interstate cases involving children taken out of California or brought into California from another state
- Handled 12 international cases involving children taken out of the U.S. into another country

##### Criminal Prosecution Unit

- Handled 1,971 felony, 4,836 misdemeanor and 2,038 traffic court cases
- Victim Restitution program returned \$350,766 to victims
- Check Prosecution program collected \$336,326 to return to businesses, merchants and citizens
- Identified 112 unlicensed contractors/unlicensed contractors operating without insurance

##### DA Victims Service Unit

- Handled 1,188 victims of violent crime cases, not including domestic violence
- Served 171 survivors of homicide victims
- Served 131 adult sexual assault victims
- Handled 309 assault cases
- Served 208 child sexual abuse victims (under 18 years old)
- Served 60 associated with injury/death from DUI/DWI

##### Elder Abuse Unit

- Handled 99 active cases in the DA vertical prosecution unit
- Conducted 100 community outreach events for seniors to help them recognize and avoid fraud and ID theft
- Assisted 119 seniors that had become victims or had been approached relating to fake checks, sweepstakes, telephone, mail and Internet scams

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# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## LAW & JUSTICE 2007-2008



### Probation

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Responsibilities of the Probation Department include supervision of both juvenile and adult offenders who have been placed on probation by the courts; working in the community prevent criminal activity; providing intervention programs for youth offenders; and operating the juvenile detention facility, work alternative sentencing program, and transportation unit.

#### Did you know the Probation Department...

- Served 45 minors through Juvenile Drug Court and Intervention program
- Served 39 minors in Yolo County Construction Program
- Served 19 minors through Juvenile Violence Court and Intervention Program
- Supervised 71 minors in out-of-home placement. 53 new placements were made
- 959 adults successfully completed the Work Alternative Sentencing Program working 97,720 hours generating \$412,961 in state, county and local contract fees and \$3,819 in recycling program revenue
- Collected \$219,883 in Work Project Jail Release fees and \$27,223 in Work Project Enrollment fees
- Transported 306 adult offenders resulting in 19,675 trip miles and 871.99 trip hours
- Transported 1,802 juvenile offenders resulting in 28,854 trip miles and 4,593.34 trip hours

### Public Defender

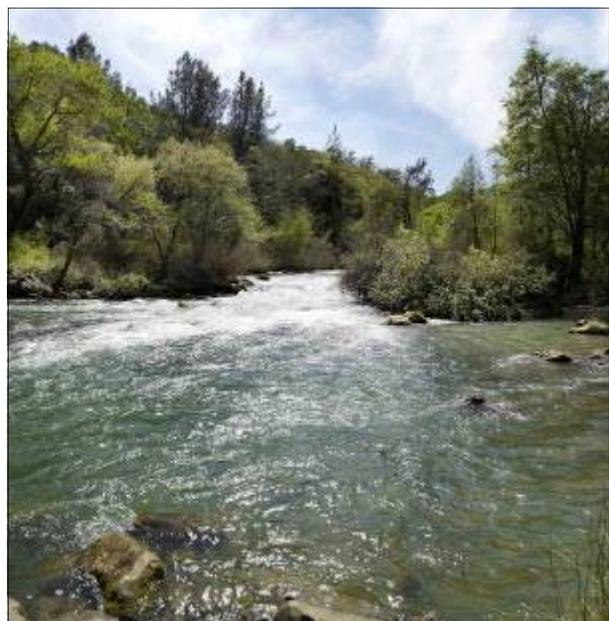
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The Public Defender's Office provides legal services to indigent persons accused of felony and misdemeanor criminal violations; juveniles prosecuted for alleged conduct that would be criminal if they were adults; parents, legal guardians and children when children are detained by Child Welfare Services for alleged abuse or neglect; proposed mental health conservatorship cases and other persons whose liberty or parenting interest may be affected by the government.

#### Did you know the Public Defender's Office...

The Public Defender's Office represented 74% of felony defendants and 81% of represented misdemeanor defendants on the Yolo County Superior Court docket including representation in the following newly opened and reopened cases:

- 3,722 felony cases
- 4,265 misdemeanor cases
- 843 juvenile delinquency cases
- 235 juvenile dependency cases
- 189 LPS conservatorship cases
- 19 probate conservatorship cases
- other matters for a total of 9,278 cases



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# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## LAW & JUSTICE 2007-2008

### **Public Guardian/Administrator**

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By court order, the office of the Public Guardian/Public Administrator manages the estates and/or affairs of persons who cannot care for themselves due to serious physical illness, mental illness or other disability. Public Administrator services include managing the indigent burial/creation program and handling the estates of persons who die in Yolo County without a will, or without a relative in the state willing or able to act as administrator. In addition, this department oversees the County Veterans Service Office, assisting veterans and their eligible dependents in accessing Veterans Administration benefits.

#### **Did you know the Public Guardian/Administrator's Office...**

##### Public Guardian/Public Administrator

- 159 people were managed on public conservatorship
- 24 on public conservatorship have worked to receive assertive community treatment to help them live more independently in the community. Of those 24 on public conservatorship, by year's end 10 were discharged
- The Indigent Cremation/Burial program served an average of 100 residents, averaging two a week
- Department saw and estimated 7,000 people

##### Veterans Service Office

- Provided veterans benefit services to 10,170 with approximately 5,432 spouses and 2,819 children
- Generated \$3,357,684 in new benefit payments
- Generated \$1,933,965 in one-time benefits
- Generated \$392,736 in Medi-Cal cost avoidance
- Generated \$684,154 in tuition and fee waivers at the local California state colleges and universities



### **Sheriff-Coroner**

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The Office of the Sheriff-Coroner is the chief law enforcement agency in the county. The department provides the following services: patrol, civil, detention, coroner, investigation, bailiff, and animal control.

#### **Did you know the Sheriff-Coroner's Office...**

##### Animal Services

- Responded to 17,698 calls
- Housed 7,756 animals
- Returned 908 animals to owner
- Adopted out 827 animals

##### Boat Patrol

- Issued 146 citations
- Made 21 DUI arrest
- Patrolled 900 hours

##### Civil

- Served 3,362 legal documents
- Processed 1,700 Livescan applicants

##### Coroner

- Investigated 790 deaths. 94 were determined to be from causes other than natural death

##### Detention

- Transported 12,143 detainees to court
- Bookings 10,187 at the jail for the following: 2,285 felonies; 5,525 misdemeanors; 2,377 felony and misdemeanor

##### Patrol

- Received 38,508 calls for service
- Responded to 2,021 reports
- Issued 1,287 citations
- Made 733 arrests

# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## HEALTH & HUMAN SERVICES 2007-2008



### Alcohol, Drug & Mental Health

The Department of Alcohol, Drug & Mental Health provides alcohol and drug abuse prevention and treatment services to adults and juveniles, and mental health services to seriously mentally ill adults, youths and their families.

#### **Did you know the Alcohol, Drug & Mental Health Department...**

##### Alcohol & Drug

- 1,972 clients received alcohol and drug services
- 77 were served through the METH (methamphetamine) grant by our provider

##### Mental Health

- 3,634 consumers received services
- 2,080 Medi-Cal clients
- 8 consumers are receiving services through the Conditional Release Program, the program that transitions consumers from state hospitals to the community
- Served 29 through the Adult Mentally Ill Offender Crime Reduction program
- served 46 through the Alternatives to Incarceration of the Mentally Ill program

##### Mental Health Services Act

- 103 Full Service Partners received services. These consumers are considered high risk for homelessness or institutionalization due to the severity of their mental illness, and receive intensive services to prevent being sent to an institution
- 52 of these consumers received services through Yolo Strides, the Assertive Community Treatment program

### Employment & Social Services

The Department of Employment & Social Services provides income support, food stamps and other aid to eligible low-income individuals and families; employment and training services to increase workforce participation and decrease dependency; and protective and supportive services for both children and vulnerable adults.

#### **Did you know the Department of Employment & Social Services...**

- Issued 10,309 food stamps
- Served 562 child welfare clients
- Assisted an average of 54 adults per month in the adult protective service program
- Served 1,622 consumers of In-Home Support Services
- Assisted 70 refugee resettlement individuals
- 921 people are served each month by the Community Services Block Grant program
- 161 people receive general assistance payments each month
- 416 children are in Yolo County foster care
- 4,851 adults and children receive CalWORKs services each month
- 3,597 people received employment services, which includes Workforce Investment Act services



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# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## HEALTH & HUMAN SERVICES 2007-2008

### Health

The Health Department provides health services to county residents including: programs for the medically indigent, older adults and detainees; communicable disease prevention and control; protection of food, drinking water and ground water; waste and vector control; emergency preparedness and response; and vital records. In addition, the department provides health education on nutrition and safety and public health nursing services, which includes both home visitation and programs for the elderly and frail.

### **Did you know the Health Department...**

#### Adult-Juvenile Detention Medical Services

- Administered 192,112 adult medications
- Provided 5,840 sick call visits
- Administered 12,540 medications to juvenile wards

#### Children's Medical Services

- Provided case management services to an average of 580 clients/month in California Children's Services program
- Provided 1,744 hours of physical and occupational therapy for 100 children through the medical therapy unit
- Completed 16,750 medical screenings and evaluations
- Completed 143 foster care medical screenings/evaluations

#### Community Health

- Conducted 931 home visits by Maternal, Child and Adolescent Health program
- Maintained a monthly WIC (Women, Infants, Children) caseload of 4,725 clients
- Provided nutrition education and promoted physical activity to 8,000 residents
- Distributed approximately 600 passenger safety seats to low-income families, which included providing education and training on proper car seat installation, fitting, and use
- Completed 3,616 lab tests, including water bacteriology, HIV, TB, rabies, West Nile virus, salmonellosis, and pertussis

### Environmental Health

- Issued 1,541 permits for food facilities, 326 public pool and spa permits and 62 public water system permits
- Investigated 622 potential contacts between humans and potentially rabid animals
- Regulated 2,026 Certified Unified Program Agency program elements at over 1,000 facilities and responded to 113 hazardous material emergencies
- Processed 1,573 service requests including 50 food facility plan reviews and 870 land use document reviews
- Collected 1,447 water samples to determine water quality
- Conducted 5,211 inspections (routine and follow-up)
- Investigated 726 complaints of various types in addition to 126 reports of sub-standard housing conditions

### Indigent Health

- Provided 27,840 months of medical coverage for indigent adults and children
- Served approximately 2,465 people with at least one visit
- Provided 14,326 primary care visits
- Oversaw transfer of 274 children to Kaiser Permanente's Children's Health Program at a dramatically reduced rate



# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## PLANNING & PUBLIC WORKS 2007-2008



### Planning & Public Works

The Planning & Public Works department regulates land use planning, building inspection and code enforcement, integrated waste services, roads, engineering and other public works.

**Did you know the Planning & Public Works Department..**

#### Planning and Building

- Received and responded to about 2,800 phone inquiries and 1,000 individuals at the public counter
- Processed 14 map applications, 47 land use applications, four general plan amendments and two major county code updates
- Completed 8,894 building inspections while traveling 28,655 miles
- Completed 339 plan checks

#### Roads, Engineering, Maintenance & Construction

- Patched county roads and filled potholes using approximately 3,800 tons of asphalt and concrete
- Completed 70.3 miles of chip seal on county roads
- Replaced about 50 failed road culverts throughout the county

#### Integrated Waste

- Received and disposed of 217,055 tons of waste material
- Disposed of 131,340 tons of waste
- Recycled 15% more waste than the previous year processing 86,715 tons of waste
- Recycled 337 tons of electronic waste
- Household Hazardous Waste events increased 10% in participation (17% higher disposal per household) and overall increased collection of hazardous waste by 37% more than last year

# DEPARTMENT RESPONSIBILITIES & KEY MEASUREMENTS

## AGRICULTURE, PARKS & RESOURCES 2007-2008



### Agriculture Weights & Measures

The Department of Agriculture and Weights & Measures oversees an array of regulatory and service programs designed to protect public health and safety and the environment, promote agriculture, and ensure the integrity of the marketplace.

#### Did you know the Department of Agriculture and Weights & Measures...

- Inspected 4,390 weighing and measuring devices; 60 locations and 8,881 packages for proper quality control; 121 scanner locations and 4,888 packages; 2,049 gasoline pump meters and 48 diesel meters; 30 mobile home parks and 2 condominium projects with 5,095 meters for current seals (sealed every 10 years)
- Issued 3,906 commodity export shipping certificates
- Processed 15 agricultural civil penalties
- 35,184 pesticide use reports submitted and data entered
- Performed 29 pesticide safety trainings (English and Spanish) for 920 grower and farm worker participants
- Conducted 63 on-farm hazardous material inspections

### Cooperative Extension

Cooperative Extension is a joint program of the University of California Division of Agriculture and Natural Resources and Yolo County. The department works to improve the quality of life for county residents including agricultural producers and employees, consumers, youth and their families through education, training programs and research.

#### Did you know Cooperative Extension...

- Website: [www.ceyolo.ucdavis.edu](http://www.ceyolo.ucdavis.edu) received 438,293 hits
- Provided 185 workshops and events on various agricultural, nutrition, health, urban horticulture and human development-related subjects, reaching approximately 4,500 participants
- Trained 38 preschool and elementary school teachers in nutrition education and conducted nutrition classes for over 100 low-income parents and 1,400 youth
- Yolo County 4-H program currently has 11 clubs with 503 youth members and 156 adult volunteers
- Yolo County Master Gardener program increased membership to over 100 by graduating 30 new master gardeners into the program

### Parks & Resources

The Parks & Resources Department provides the services for the county parks and open spaces, historical museum, flood management and water resources, and the Cache Creek Management Plan

#### Did you know the Parks & Resources Department...

- Managed and maintained 17 properties totaling 1,823 acres of parks and open space, including Gibson Mansion, 6 parks, 4 playgrounds, 3 boat ramps and a campground
- Improvement and maintenance projects completed at 6 county parks using \$881,148 in grant funds and \$279,603 in Cache Creek Area Plan funding

## OPERATING INDICATORS

Operating indicators help users, such as members of the public, rating agencies and creditors understand a government's operations and resources. They also provide a context for understanding and assessing a government's economic condition. The information presented below includes various public assistance and law enforcement caseload data and activity-based measurements. The data is compiled by county departments and is used to monitor the performance of county programs. This data may indicate trends that could significantly impact operations and resources in future years.

<b>Agriculture</b>	<b>Fiscal Year 2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>
Pesticide Permits Issued	643	620	640	549
Phyosanitary Certificates Issued	3,793	3,601	3,907	4,300
Phytofield Acres Inspected	18,303	19,558	15,638	15,422
<b>Building Division</b>				
Permits Issued	1,052	1,129	1,114	1,026
<b>Clerk-Recorder</b>				
Documents Recorded	62,259	59,047	49,392	40,544
<b>County Counsel</b>				
Attorney Hours	8,292	11,132	12,928	12,506
<b>District Attorney</b>				
Felony Cases Filed	3,328	3,077	2,937	1,971
Misdemeanor Cases Filed	5,270	4,905	4,798	4,836
<b>Health</b>				
Primary Care Clinic Visits	10,430	9,624	11,000	14,045
Detention Health Sick Calls	6,522	7,261	5,900	8,400
Women, Infants & Children (WIC) Caseload	4,550	4,725	4,725	4,775
<b>Library</b>				
Total Circulation	867,543	894,010	1,313,985	1,042,766
<b>Probation</b>				
Minors Booked	704	746	1,170	1,446
Minors Released	693	765	1,148	1,371
Average Juvenile Hall Daily Population	35	30	57	76
<b>Public Assistance</b>				
Average Monthly Active Elder Abuse Cases	22	15	25	76
Elder Abuse Reports	133	107	298	411
Food Stamps Cases	3,286	3,407	3,792	4,095
Value (\$) of Food Stamps Issued	\$9,506,214	\$10,697,861	\$11,813,123	\$13,667,119
Average Monthly In-Home Support Hours	98,055	106,102	120,772	149,597
<b>Sheriff</b>				
Patrol Calls	38,630	38,751	38,249	38,508
Jail Bookings	10,170	9,384	10,631	10,187
Average Daily Jail Population	440	416	421	427
Average Daily Animal Shelter Population	267	240	255	231
<b>Tax Collector</b>				
Tax Bills Issued	59,743	60,834	62,065	63,954
<b>Waste Management</b>				
Tonnage Entering Landfill	,513	194,231	183,242	175,315
Tonnage Recycled	88,357	91,467	96,241	107,798

# CITIZEN'S FINANCIAL REPORT 2007-2008

This financial report highlights the financial results and conditions of the county as presented in more detail in the audited Comprehensive Annual Report for fiscal year 2007-2008, which can be found by visiting:

[www.yolocounty.org](http://www.yolocounty.org) (go to: Government > Departments > Auditor-Controller > Publications)

## Statement of Net Assets

The statement of net assets presents information on all of the county's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the county's financial position is improving or deteriorating.

The county's total net assets decreased by \$6.7 million during fiscal year 2007-08. Net assets in-

	Fiscal Years		
	2008	2007	% Change
Current and other assets	144,239,965	157,334,672	-8.32%
Non-current & capital assets	159,164,926	147,278,815	8.07%
<b>Total assets</b>	<b>303,404,891</b>	<b>304,613,487</b>	<b>-0.40%</b>
Current liabilities	43,212,061	42,441,183	1.82%
Long-term liabilities	91,667,614	43,759,614	109.48%
<b>Total liabilities</b>	<b>134,879,675</b>	<b>86,200,797</b>	<b>56.47%</b>
Invested in capital assets net of related debt	137,650,487	125,043,069	10.08%
Restricted	71,777,067	73,552,337	-2.41%
Unrestricted	2,309,723	19,817,284	-88.34%
<b>Total net assets</b>	<b>211,737,277</b>	<b>218,412,690</b>	<b>-3.06%</b>

vested in capital assets increased by \$12.6 million primarily due to increases related to the expansion of the county jail and construction and improvements for three libraries. Restricted net assets decreased by \$1.8 million primarily due to the expenditure of realignment reserves for health and social service programs. The remaining decrease of \$17.5 million is attributable to deficit spending in governmental activities and the recognition of other post-employment benefits liabilities.

## Net Assets Components

- The largest component of the county's net assets is **invested in capital assets, net of related debt** used to acquire those assets, in the amount of \$137.0 million or 65% of the total net assets. Even though the county's investment in capital assets is reported net of related debt, the capital assets themselves cannot be used to liquidate the county's debt, and so the resources needed to pay these liabilities must be provided from other resources.
- **Restricted net assets** amount to \$71.8 million and are resources that are subject to external restrictions on how they may be used. External restrictions include those imposed by grantors, contributors, laws and regulations of other governments, or restrictions imposed by law through constitutional provision or legislation, including those passed by the county itself.
- **Unrestricted net assets** are resources the county may use to meet its ongoing obligations to citizens and creditors. Unrestricted net assets totaled \$2.3 million at the end of fiscal year 2007-08 a decrease of \$17.5 million. The most significant factor resulting in the decrease was the recognition of other post-employment benefits liabilities.

# CITIZEN'S FINANCIAL REPORT 2007-2008

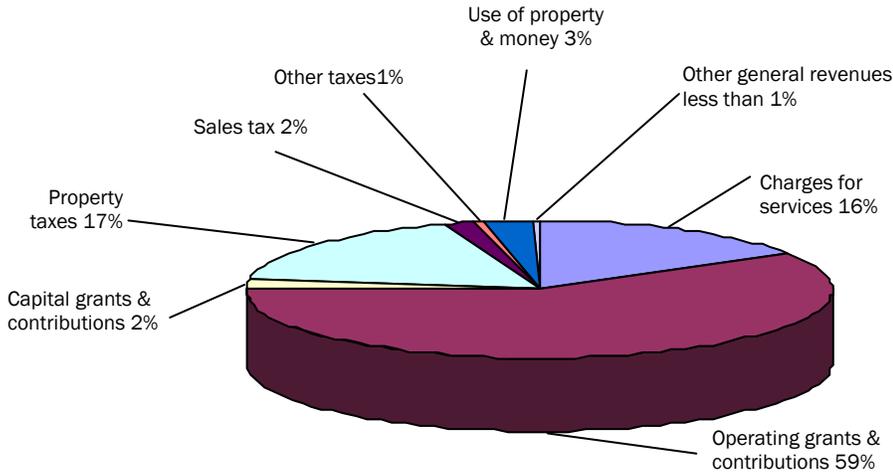
## Statement of Activities

For the fiscal year ended June 30, 2008, the County's revenues totaled \$242.8 million, an increase of \$8.4 million from the previous year and expenses totaled \$236.3 million, an increase of \$18.5 million.

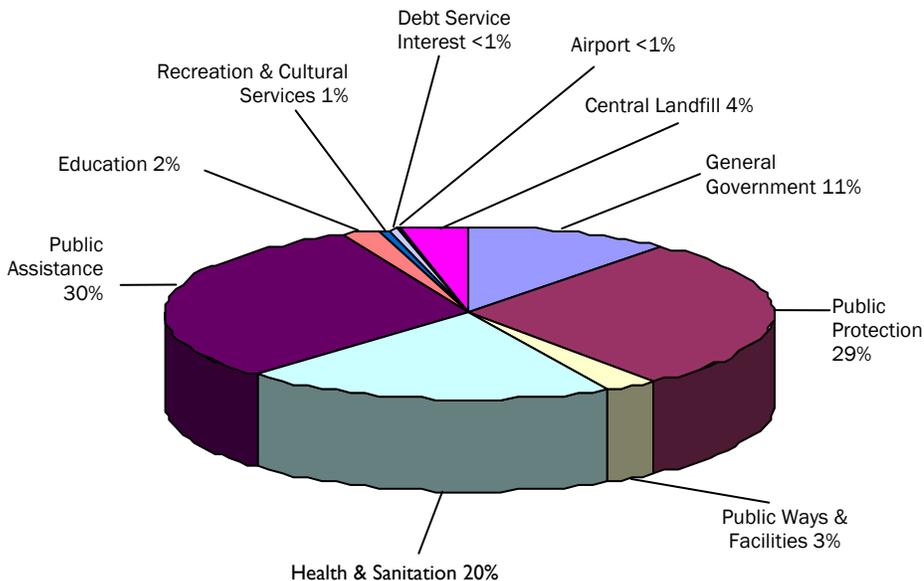
	Fiscal Years				<b>Revenues</b>
	2008	% of Total	2007	% of Total	
<b>Program Revenues:</b>					<p><b>Program revenues</b> are derived directly from the program itself or from parties outside the county's taxpayers or citizenry.</p> <ul style="list-style-type: none"> <li>• <b>Charges for services</b> are revenues that arise from charges to customers or applicants who purchase, use, or directly benefit from the goods, services, or privileges provided.</li> <li>• <b>Grants and contributions</b> are monies received from parties outside the county and are generally restricted to one or more specific program.</li> </ul> <p><b>General revenues</b> are taxes, unrestricted interest, rents and other items not reported as program revenues.</p> <p style="text-align: center;"><b>Expenses</b></p> <p>Expenses are classified by function or services.</p> <ul style="list-style-type: none"> <li>• <b>General government</b> are expenses for administrative offices, that includes the Board of Supervisors, Clerk of the Board, County Administrator, Assessor, Auditor-Controller, Treasurer-Tax Collector, County Counsel, Elections, Human Resources, General Services, Risk Management, Information Technology, and Surveyor-Engineer.</li> <li>• <b>Public protection</b> expenses includes Sheriff-Coroner, District Attorney, Probation, Sheriff-Court Security, Grand Jury, Public Defender, Clerk-Recorder, Office of Emergency Services, Child Support Services, Agriculture, Public Guardian-Administrator, Planning, Resource Management and Code Enforcement.</li> </ul>
Charges for services	\$41,707,875	15.79%	\$38,891,580	16.02%	
Operating grants and contributions	152,156,937	57.60%	143,761,804	59.22%	
Capital grants and contributions	14,136,130	5.35%	5,070,765	2.09%	
<b>General Revenues:</b>					
Property taxes	45,156,244	17.09%	42,440,947	17.48%	
Sales tax	3,269,216	1.24%	3,828,393	1.58%	
Other taxes	1,026,703	0.39%	1,598,372	0.66%	
Use of property and money	6,014,314	2.28%	6,273,126	2.58%	
Other general revenues	685,875	0.26%	890,301	0.37%	
<b>Total revenue</b>	<b>\$264,153,294</b>	<b>100.00%</b>	<b>\$242,755,288</b>	<b>100.00%</b>	
<b>Expenses:</b>					
General government	\$31,430,226	10.72%	\$25,329,809	10.72%	
Public protection	82,785,236	29.10%	68,800,472	29.10%	
Public ways and facilities	10,064,666	2.73%	6,442,695	2.73%	
Health and sanitation	57,370,602	19.70%	46,577,659	19.70%	
Public assistance	79,496,910	30.98%	73,226,526	30.98%	
Education	5,283,181	1.91%	4,523,721	1.91%	
Recreation and cultural services	1,205,613	0.61%	1,440,542	0.61%	
Debt service interest	1,259,520	0.45%	1,065,118	0.45%	
Airport	417,161	0.12%	283,151	0.12%	
Central landfill	1,515,592	3.68%	8,702,786	3.68%	
<b>Total expenses</b>	<b>\$ 270,828,707</b>	<b>100.00%</b>	<b>\$236,392,479</b>	<b>100.00%</b>	
<b>Change in net assets:</b>	(6,675,413)		6,362,809		
Net assets,					
beginning of the year	218,412,690		212,049,881		
<b>Net assets, end of year</b>	<b>\$211,737,277</b>		<b>\$218,412,690</b>		

# CITIZEN'S FINANCIAL REPORT 2007-2008

## Where the money comes from...



## Where the money goes...



### Public Ways and Facilities

Repairs, maintenance and construction of public roads and transit services.

### Health and Sanitation

Indigent Health Care, Public and Environmental Health, Alcohol & Drug Programs, Mental Health Services and Emergency Medical Services.

### Public Assistance

Social Services Programs, Housing Assistance, Victims of Crime Assistance, Employment Services and Veterans Services.

### Education

The operating and capital costs of providing library services and agricultural education through the Cooperative Extension department.

### Recreation and Cultural Services

The cost of operating the County Parks system and contributions to Yolo County Historical Society for support of the County Museum and the Yolo County Arts Council.

### Debt Service Interest

Both interest expense incurred on both short-term and long-term debt financing.

### Airport

Operating and capital improvement expenditures to operate and manage the County Airport.

### Central Landfill

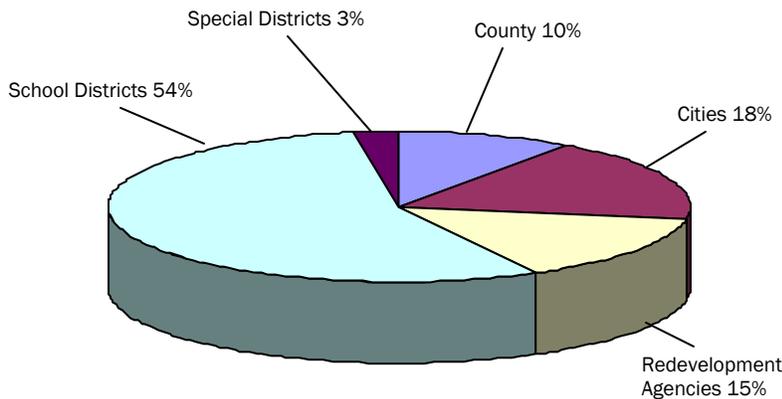
Operating and capital improvement expenditures to operate the County Central Landfill.

# CITIZEN'S FINANCIAL REPORT 2007-2008

## Your Property Tax Dollars

Property taxes are assessed, collected and distributed by the county. The chart below summarizes the distribution of the 1% General Tax Levy.

### Who spends property tax dollars...



The largest share of your property tax dollars, 54%, is spent by school districts.

### County

About 10% of the General Tax Levy is distributed to the county's General Fund to finance all of the functions and activities mentioned in the Statement of Activities section.

### Special Districts

About 3% of your tax dollars is distributed to special districts to fund fire protection, mosquito abatement, cemetery, flood control, resource conservation and rural municipal services.

### Cities

About 18% of your tax dollars is spent by cities to provide a variety of municipal services.

### Redevelopment Agencies

About 15% of tax dollars are shifted from the other jurisdictions within the county to redevelopment agencies to improve infrastructure within the cities to reduce blight and to attract businesses and new development.

In addition to the 1% General Tax Levy many jurisdictions add "special taxes" to your tax bill to fund operations, capital improvements and repayment of debt. Most of these "special taxes" are parcel taxes and are not levied based on property value, but are based on the amount of benefit a parcel receives from the services or improvements. School General Obligation Bonds special assessments are levied as an additional percentage of the assessed value of your property. All of these special assessments along with the 1% General Tax Levy are collected by the Treasurer-Tax Collector as part of your tax bill and distributed to the appropriate agencies by the Auditor-Controller.

You can view your tax bill on-line: [www.yolocounty.org](http://www.yolocounty.org).

Readers wanting more detailed financial information should refer to the County's 2007-08 Comprehensive Annual Financial Report (CAFR) available online:

[www.yolocounty.org](http://www.yolocounty.org) (go to: Government > Departments > Auditor-Controller > Publications).